



## 2017 CLINICAL PRACTICE FORUM Group Registration Instructions

*Contemporary Trends in Care for the Seriously Ill*

**September 14 – 16, 2017**

**Omni William Penn Hotel, Pittsburgh, PA**

### **Group Registration Guidelines and Instructions**

- A discount of \$35.00 per registrant is available for groups of 5 or more individuals registering for the full conference.
- The group discount does not apply to preconferences. Individuals wishing to attend our preconferences must register and submit payment separately for the courses they wish to attend.
- All registrants in the group must register for the full conference. There are no discounts or group registrations available for single day conference attendance.
- Five (5) or more individuals qualify as a group and may be from more than one organization when registering at the same time.

### **Payment Options for Group Registrations**

**Online** – Groups can register their individual members online in a single transaction, but you must receive a group promo code from HPNA to do so.

To receive the code, you **must either call** the HPNA Education Department at **412-282-8205** to obtain a group promo code to use when registering online, **or email** the department at [CEProgramPlanning@hpna.org](mailto:CEProgramPlanning@hpna.org) to request a code. An email will be sent to you with the group promo code needed to register online.

When contacting us, leave your name, the name of your organization, and the exact count of people who are registering with your group.